

**This form is to inform you of the agreements and conditions under which the ADAPT Addictions Supportive Housing Program (ASH) provides services. We ask that you review this form with your ASH worker and have them answer any questions that you have, prior to signing this Consent to Accept Services.**

1. Individuals who are in the process of applying for an ASH subsidy may be required to provide information to ADAPT, or ADAPT may be required to collect information about the applicant from our housing partners. Since ADAPT is a Health Information Custodian (HIC), the agency will need to keep a Personal Health Record for each applicant, for the storage and retention of this information. This will require ADAPT to formally register each applicant/client.
2. In addition to information collected for the ASH subsidy application, the Personal Health Record will also be used to store personal health/clinical information. All information pertaining to any client of ADAPT is strictly confidential. This confidentiality is assured through the Personal Health Information Privacy Act (PHIPA). As a result, no information in an ADAPT clinical record can be released to a third party, without the client's direct consent. This includes information stored in either a hard-copy or electronic format.
3. All ADAPT staff are legally bound by the "duty to report" in the following circumstances:
  - a) Where a client has stated a direct threat/intention to harm themselves or others, or where a client's actions will pose a direct risk of harm to themselves or others.
  - b) Any situation that is deemed harmful to a child, including suspected child abuse, neglect, endangerment or abandonment of any child under the age of 16 yrs.
  - c) Where a counselor is legally subpoenaed and must, by law, appear in court.
4. On occasion, an ADAPT counselor may consult with an ASH partner, to support either the subsidy application, or the clinical plan of care. All parties involved in the consultation will be bound by the privacy and duties, described above.
5. When registering clients and/or recording services, ADAPT is required to record information onto the oneLINK (MH LHIN) and/or DATIS (MoHLTC) data management system(s). All information submitted is protected under privacy legislation.
6. Should a client present as impaired, who has driven themselves to the appointment, the agency will support safe transportation options that do not endanger either the client, or the community. Should a client then insist on endangering themselves or the community by driving impaired, the ADAPT staff will be mandated to report this under the "duty to report" guidelines. (see 2-a, above)
7. The ADAPT ASH Program provides clinical/counselling services within the ASH partnership. The client is directly involved in the development of an individual plan of care, specific to their unique needs. Clients are asked to agree to voluntarily engage in the ASH clinical supports, regardless of whether the subsidy application has been completed/approved.

8. Client feedback about any services received at ADAPT is encouraged and welcomed. In support of this, feedback can be submitted directly to [clientrights@haltonadapt.org](mailto:clientrights@haltonadapt.org)

**I have reviewed and understand the above information and agree to accept services from ADAPT**

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I have reviewed the above information with the client:**

Counsellor Signature: \_\_\_\_\_ Date: \_\_\_\_\_